

Room Numbering

An explanation

On Monday, 5/14/18, the Creative Arts Center transitioned to a new room numbering system.

Floors are numbered 1 through 5. There are no longer designations for basement or ground level.



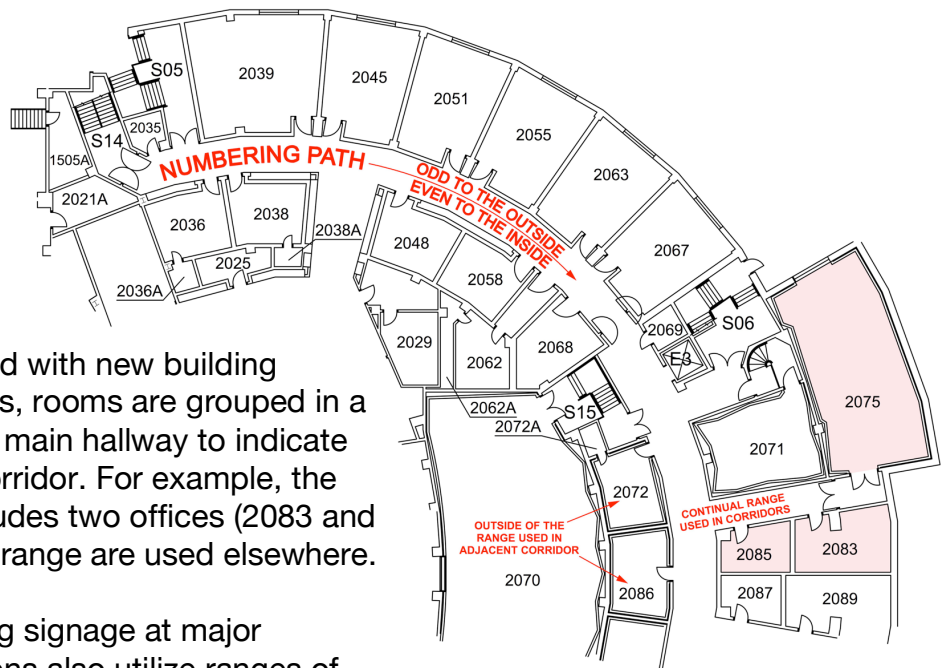
Rooms have been given a 4-digit number. Suffixes are typically used for rooms within rooms, like closets. The first digit of a room's number corresponds to the room's floor. For mid-levels, including Falbo (1512), Art Ed (2514) and Sculpture Metal Shop (2504), a 500-series number is assigned. For example, Falbo is a half-floor up from level 1, so the number assigned is **1512**.

The Method

Numbering starts from the loading dock and moves clockwise through the existing building. As you follow this path, odd numbers are found to the outside of the building and even numbers are found to the inside. The highest number assigned on each level can be found on the Greenroom/VDM corner of the building. When the building expansion is completed, numbering will continue from this critical attachment point moving clockwise around the new construction.

Numbering is not consecutive. To the greatest extent possible, like numbers are stacked, meaning if you find room 3039, you can go straight up one floor to find 4039 or straight down one floor to find 2039.

All room numbers have been selected with new building signage in mind. For all side corridors, rooms are grouped in a continual range to allow flags on the main hallway to indicate which rooms can be found in that corridor. For example, the corridor to the Piano Lab (2075) includes two offices (2083 and 2085). No other numbers within that range are used elsewhere.



Wayfinding signage at major intersections also utilize ranges of numbers to direct users.

Because the layout of floors 1 and 5 are dramatically different from floors 2 through 4, the approach to numbering also differs substantially. For example, because the practice rooms function as a complete unit, they are numbered consecutively without adherence to the odd/even convention. This will simplify navigation as well as signage.

| FLOORS | |
|--------|-----|
| OLD | NEW |
| 3 | 5 |
| 2 | 4 |
| 1 → | 3 |
| G | 2 |
| B | 1 |